

# DELAWARE TOWNSHIP SUPERVISORS

January 5, 2026

## ORGANIZATIONAL/REGULAR MEETING

### AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Appoint Temporary Chairman and Secretary; Vacate all offices
  - A. Nominate/Elect Chairman **(Gary E. Truckenmiller 2025)**
  - B. Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Stormwater Ordinance; Equipment Operator; **(Mark L. Burrows 2025)**

### TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman **(Lance K. Gresh 2025)**
- D. Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- E. Motion to appoint the following officials:

- |    |                                     |           |                                     |
|----|-------------------------------------|-----------|-------------------------------------|
| 1. | A. Zoning Officer                   |           | <b>Mark L. Burrows</b>              |
|    | B. Assistant Zoning Officer         |           | <b>Douglas F. Ertel</b>             |
| 2. | A. Property Maintenance             |           | <b>Mark L. Burrows</b>              |
|    | B. Property Maintenance Assistant   |           | <b>Douglas F. Ertel</b>             |
| 3. | A. Sewage Officer                   | Primary   | <b>Paul Rapp</b>                    |
|    | B. Sewage Officer                   | Secondary | <b>Michael Brown</b>                |
| 4. | A. Solicitor                        |           | <b>Richard Shoch</b>                |
|    | B. Attorney in conflict-of-interest |           | <b>Kim Piermatti</b>                |
|    | C. Planning Commission Solicitor    |           | <b>Richard Shoch</b>                |
|    | D. Zoning Hearing Board Solicitor   |           | <b>James Bathgate</b>               |
|    |                                     |           | <b>J. Michael Wiley (Alternate)</b> |

5.
    - A. Depository
    - B. Depository
    - C. Depository

**First National Bank**  
**Muncy Bank & Trust**  
**Turbotville National Bank**
  6. Planning Commission 5-year term
    - A. **Douglas Ertel**
    - B. **Rodney Miller**
    - C. **Joe Landis (Alternate)**
  7. Zoning Hearing Board 3-year term
 

**Patricia James**

    - A. 1<sup>st</sup> Alternate 1-year term
 

**Scott Pawling**
    8. Vacancy Board Chairman 1-year
 

**George Pick**
    9. Full-time Road Employees
      - A. **Kenneth Miller**
      - B. **Kyle Powers**
    10. Substitute Recording Secretary Planning Commission – **Kristen Moyer**
  - IV. Township Engineer
 **Primary****R. K. Webster**  
**Alternate****HRG**
  - V. Secretary/Treasurer's Report
  - VI. Public Comments
  - VII. Township Reports
    - A. Supervisors
    - B. Solicitor
    - C. Zoning Officers
    - D. NCTCC, MRSA, WRAFD
    - E. Secretary/Treasurer
    - F. Planning Commission (No December meeting)
  - VIII. Old Business
    - A. Increase Kyle E. Powers hourly pay rate \$0.50

IX. New Business

A. Motion for benefits for full-time employees

1. 10 vacation days/5 days may be carried over year to year
2. 2 vacation days/ 5 years of service, maximum of 10
3. 10 sick days/40 days may be carried over year to year
4. 4 personal days
5. 3 days bereavement for immediate family
6. 12 holidays
7. Pension Plan at 13% of yearly compensation
8. Insurance/Medical Insurance
9. Health/Accident/Life Insurance
10. Jury Duty Pay with 15-day cap

B. Wages

1. Secretary/Treasurer's wages **(\$25.50 in 2025)**
2. Full-time Employees wages **(\$25.50 in 2025)**

C. Part-Time Wages

1. **Part-time \$18.00 - \$25.00 depending on skills required (2025)**  
**Holiday pay if working during the pay period of a holiday.**

**A. Robert Foresman**

**B. Kenneth Stahlnecker**

2. **Part-time; Douglas Ertel, Jon McCormick, (\$25.50 in 2025)**  
**Holiday pay if working during the pay period of a holiday.**

D. Join PSATS; Northumberland County Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.

E. Purchase Township News for elected/appointed officials.

F. Delegate Supervisors and Secretary to State Convention.

G. Reimburse at the current IRS rate for use of personal vehicle.

H. Advertise meetings for first Monday of each month at XXXX P.M. at the Delaware Township Building, **except September 8, (Tuesday)**

I. In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$24,500.00, but over \$13,200.00 must consult all three (3) Supervisors.

J. Hiring's

- |    |                |                    |
|----|----------------|--------------------|
| 1. | Lance K. Gresh | Equipment Operator |
| 2. | David R. Smith | Equipment Operator |

K. Hire Roadmaster/Co-Roadmaster

X. Pay Bills

XI. Adjournment