

## DELAWARE TOWNSHIP SUPERVISORS

January 5, 2026

### ORGANIZATIONAL/REGULAR MEETING

#### AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Appoint Temporary Chairman and Secretary; Vacate all offices
  - A. Nominate/Elect Chairman **(Gary E. Truckenmiller 2025)**
  - B. Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Stormwater Ordinance; Equipment Operator; **(Mark L. Burrows 2025)**

#### TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman **(Lance K. Gresh 2025)**
- D. Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- E. Motion to appoint the following officials:

1.	A. Zoning Officer		<b>Mark L. Burrows</b>
	B. Assistant Zoning Officer		<b>Douglas F. Ertel</b>
2.	A. Property Maintenance		<b>Mark L. Burrows</b>
	B. Property Maintenance Assistant		<b>Douglas F. Ertel</b>
3.	A. Sewage Officer	Primary	<b>Paul Rapp</b>
	B. Sewage Officer	Secondary	<b>Michael Brown</b>
4.	A. Solicitor		<b>Richard Shoch</b>
	B. Attorney in conflict-of-interest		<b>Kim Piermatti</b>
	C. Planning Commission Solicitor		<b>Richard Shoch</b>
	D. Zoning Hearing Board Solicitor		<b>James Bathgate</b>
			<b>J. Michael Wiley (Alternate)</b>

5. A. Depository **First National Bank**  
B. Depository **Muncy Bank & Trust**  
C. Depository **Turbotville National Bank**

6. Planning Commission 5-year term  
A. **Douglas Ertel**  
B. **Rodney Miller**  
C. **Joe Landis (Alternate)**

7. Zoning Hearing Board 3-year term **Patricia James**  
A. 1<sup>st</sup> Alternate 1-year term **Scott Pawling**

8. Vacancy Board Chairman 1-year **George Pick**

9. Full-time Road Employees  
A. **Kenneth Miller**  
B. **Kyle Powers**

10. Substitute Recording Secretary Planning Commission – **Kristen Moyer**

IV. Township Engineer **Primary** **R. K. Webster**  
**Alternate** **HRG**

V. Secretary/Treasurer's Report

VI. Public Comments

VII. Township Reports  
A. Supervisors  
B. Solicitor  
C. Zoning Officers  
D. NCTCC, MRSA, WRAFD  
E. Secretary/Treasurer  
F. Planning Commission (No December meeting)

VIII. Old Business  
A. Increase Kyle E. Powers hourly pay rate \$0.50

IX. New Business

- A. Motion for benefits for full-time employees
  - 1. 10 vacation days/5 days may be carried over year to year
  - 2. 2 vacation days/ 5 years of service, maximum of 10
  - 3. 10 sick days/40 days may be carried over year to year
  - 4. 4 personal days
  - 5. 3 days bereavement for immediate family
  - 6. 12 holidays
  - 7. Pension Plan at 13% of yearly compensation
  - 8. Insurance/Medical Insurance
  - 9. Health/Accident/Life Insurance
  - 10. Jury Duty Pay with 15-day cap
- B. Wages
  - 1. Secretary/Treasurer's wages (**\$25.50 in 2025**)
  - 2. Full-time Employees wages (**\$25.50 in 2025**)
- C. Part-Time Wages
  - 1. **Part-time \$18.00 - \$25.00 depending on skills required (2025)  
Holiday pay if working during the pay period of a holiday.**
    - A. Robert Foresman
    - B. Kenneth Stahlnecker
  - 2. **Part-time; Douglas Ertel, Jon McCormick, (\$25.50 in 2025)  
Holiday pay if working during the pay period of a holiday.**
- D. Join PSATS; Northumberland County Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.
- E. Purchase Township News for elected/appointed officials.
- F. Delegate Supervisors and Secretary to State Convention.
- G. Reimburse at the current IRS rate for use of personal vehicle.
- H. Advertise meetings for first Monday of each month at XXXX P.M. at the Delaware Township Building, **except September 8, (Tuesday)**
- I. In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$24,500.00, but over \$13,200.00 must consult all three (3) Supervisors.

J. Hiring's

1.	Lance K. Gresh	Equipment Operator
2.	David R. Smith	Equipment Operator

K. Hire Roadmaster/Co-Roadmaster

X. Pay Bills

XI. Adjournment