

DELAWARE TOWNSHIP SUPERVISORS

January 4, 2021

ORGANIZATIONAL/REGULAR MEETING

AGENDA

- I. Call to Order
- II. Appoint Temporary Chairman and Secretary; Vacate all offices
 - A. Nominate/Elect Chairman (**Gary E. Truckenmiller**)
 - B. Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Equipment Operator; (**Mark L. Burrows**)

TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman (**Lance K. Gresh**)
- D. Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- E. Motion to appoint the following officials:

- | | | | |
|----|-------------------------------------|-----------|--|
| 1. | A. Zoning Officer | | Mark L. Burrows |
| | B. Assistant Zoning Officer | | Douglas F. Ertel |
| 2. | A. Property Maintenance | | Mark L. Burrows |
| | B. Property Maintenance Assistant | | Douglas F. Ertel |
| 3. | A. Sewage Officer | Primary | James A. Sanders |
| | B. Sewage Officer | Secondary | Michelle Vayda
Ken Young |
| 4. | A. Solicitor | | Preston L. Davis |
| | B. Attorney in conflict of interest | | |
| | C. Planning Commission Solicitor | | Robert E. Benion |
| | D. Zoning Hearing Board Solicitor | | Robert E. Benion
J. Michael Wiley (Alternate) |
| 5. | A. Depository | | First National Bank |
| | B. Depository | | Muncy Bank & Trust |

- 6. Planning Commission 5-year term
 - A. **Kristen Moyer**
 - B. **J. Scott Wolford (Alternate)**

- 7. Zoning Hearing Board 3-year term **Bonnie Smith**
 - A. 1st Alternate 1-year term **Scott Pawling**

- 8. Vacancy Board Chairman 1-year **George Pick**

- 9. Full-time Road Employees
 - A. **Kenneth Miller**

- 10. Substitute Recording Secretary Planning Commission – **Kristen Moyer**

- III. Township Engineer **Primary R. K. Webster**
Alternate HRG

- IV. Secretary/Treasurer’s Report

- V. Public Comments

- VI. Township Reports
 - A. Supervisors
 - B. Solicitor
 - C. Zoning Officers
 - D. NCTCC, MRSA, WRAFD
 - E. Secretary/Treasurer
 - F. Planning Commission (No December meeting)

- VII. Old Business

- VIII. New Business
 - A. Motion for benefits for full-time employees
 - 1. 10 vacation days/5 days may be carried over year to year
 - 2. 2 vacation days/ 5 years of service, maximum of 10
 - 3. 10 sick days/40 days may be carried over year to year
 - 4. 4 personal days
 - 5. 2 days bereavement for immediate family
 - 6. 9 holidays
 - 7. Pension Plan at 13% of yearly compensation
 - 8. Insurance/Medical Insurance
 - 9. Health/Accident/Life Insurance
 - 10. Jury Duty pay with 15-day cap

- B. Wages
 - 1. Secretary/Treasurer's wages (**\$22.50 in 2020**)
 - 2. Full-time Employees wages (**\$22.50 in 2020**)

- C. Part-Time Wages
 - 1. **Part-time \$15.50/hour.**
 - 2. **Part-time; Douglas Ertel, Jon McCormick, J. Scott Wolford \$22.50 (2020)**
Holiday pay if working during the pay period of a holiday.

- D. Compensation package for William M. Michael, Sr.
NCCTC, MRSA, WRAFD.

- E. Join PSATS; Northumberland County Association; State Solicitor's Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.

- F. Purchase Township News for elected/appointed officials.

- G. Delegate Supervisors and Secretary to State Convention.

- H. Reimburse **\$0.50/mile** for use of personal vehicle (**2020**).

- I. Advertise meetings for first Monday of each month at 6:00 P.M. at the Delaware Township Building, **except July 6, (Tuesday)**

- J. In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$21,300.00, but over \$11,500.00 must consult all three (3) Supervisors.

- K. Hiring's
 - 1. David R. Smith Equipment Operator
 - 2. Lance K. Gresh Equipment Operator

- L. Hire Roadmaster/ Co-Roadmaster

- M. Increase hourly wage of Lance K. Gresh \$0.50 per hour

- N. Release final financial security of JDM Land Development - \$109,817.47

- IX. Pay Bills

- X. Adjournment