

DELAWARE TOWNSHIP SUPERVISORS

January 3, 2023

ORGANIZATIONAL/REGULAR MEETING

AGENDA

- I. Call to Order
- II. Appoint Temporary Chairman and Secretary; Vacate all offices
 - A. Nominate/Elect Chairman (**Gary E. Truckenmiller**)
 - B. Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Stormwater Ordinance; Equipment Operator; (**Mark L. Burrows**)

TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman (**Lance K. Gresh**)
- D. Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- E. Motion to appoint the following officials:

- | | | | |
|----|-------------------------------------|-----------|-------------------------------------|
| 1. | A. Zoning Officer | | Mark L. Burrows |
| | B. Assistant Zoning Officer | | Douglas F. Ertel |
| 2. | A. Property Maintenance | | Mark L. Burrows |
| | B. Property Maintenance Assistant | | Douglas F. Ertel |
| 3. | A. Sewage Officer | Primary | Paul Rapp |
| | B. Sewage Officer | Secondary | Kenneth Young |
| 4. | A. Solicitor | | Richard Shoch |
| | B. Attorney in conflict of interest | | |
| | C. Planning Commission Solicitor | | Robert E. Benion |
| | D. Zoning Hearing Board Solicitor | | Robert E. Benion |
| | | | J. Michael Wiley (Alternate) |

VIII. New Business

- A. Motion for benefits for full-time employees
 - 1. 10 vacation days/5 days may be carried over year to year
 - 2. 2 vacation days/ 5 years of service, maximum of 10
 - 3. 10 sick days/40 days may be carried over year to year
 - 4. 4 personal days
 - 5. 2 days bereavement for immediate family
 - 6. 9 holidays
 - 7. Pension Plan at 13% of yearly compensation
 - 8. Insurance/Medical Insurance
 - 9. Health/Accident/Life Insurance
 - 10. Jury Duty pay with 15-day cap
- B. Wages
 - 1. Secretary/Treasurer's wages **(\$23.50 in 2022)**
 - 2. Full-time Employees wages **(\$23.50 in 2022)**
- C. Part-Time Wages
 - 1. **Part-time \$15.50/hour.**
 - 2. **Part-time; Douglas Ertel, Jon McCormick, (\$23.50 in 2022)**
Holiday pay if working during the pay period of a holiday.
- D. Join PSATS; Northumberland County Association; State Solicitor's Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.
- E. Purchase Township News for elected/appointed officials.
- F. Delegate Supervisors and Secretary to State Convention.
- G. Reimburse **\$0.56/mile** for use of personal vehicle.
- H. Advertise meetings for first Monday of each month at XXXXX P.M. at the Delaware Township Building, **except September 5, (Tuesday)**
- I. In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$22,500.00, but over \$12,200.00 must consult all three (3) Supervisors.
- J. Hiring's
 - 1. David R. Smith Equipment Operator
 - 2. Lance K. Gresh Equipment Operator
- K. Hire Roadmaster/ Co-Roadmaster

IX. Pay Bills

X. Adjournment