DELAWARE TOWNSHIP SUPERVISORS

January 3, 2023

ORGANIZATIONAL/REGULAR MEETING

AGENDA

- I. Call to Order
- II. Appoint Temporary Chairman and Secretary; Vacate all offices
 - A. Nominate/Elect Chairman (Gary E. Truckenmiller)
 - **B.** Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Stormwater Ordinance; Equipment Operator; (Mark L. Burrows)

TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman (Lance K. Gresh)
- **D.** Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- **E.** Motion to appoint the following officials:

1.	А.	Zoning Officer		Mark L. Burrows
	В.	Assistant Zoning Officer		Douglas F. Ertel
2.	A.	Property Maintenance		Mark L. Burrows
	B.	Property Maintenance Assistant		Douglas F. Ertel
3.	A.	Sewage Officer	Primary	Paul Rapp
	B.	Sewage Officer	Secondary	Kenneth Young
4.	A. B. C. D.	Solicitor Attorney in conflict of interest Planning Commission Solicitor Zoning Hearing Board Solicitor		Richard Shoch Robert E. Benion Robert E. Benion J. Michael Wiley (Alternate)

- 5. Depository First National Bank A. В. Depository **Muncy Bank & Trust** C. Depository **Turbotville National Bank** 6. Planning Commission 5-year term A. **Lance Gresh** В. Joe Landis (Alternate) 7. Zoning Hearing Board 3-year term **Patricia James** A. 1st Alternate 1-year term **Scott Pawling George Pick** 8. Vacancy Board Chairman 1-year 9. Full-time Road Employees A. **Kenneth Miller** William S. Buck, Jr. В. 10. Substitute Recording Secretary Planning Commission – Kristen Moyer **Township Engineer Primary** R. K. Webster Alternate HRG Secretary/Treasurer's Report **Public Comments Township Reports**
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III.

IV.

- VI.
 - A. Supervisors
 - В. Solicitor
 - **Zoning Officers** C.
 - NCTCC, MRSA, WRAFD D.
 - Secretary/Treasurer E.
 - F. Planning Commission (No December meeting)
- VII. **Old Business**

VIII. New Business

- A. Motion for benefits for full-time employees
 - 1. 10 vacation days/5 days may be carried over year to year
 - 2. 2 vacation days/ 5 years of service, maximum of 10
 - 3. 10 sick days/40 days may be carried over year to year
 - 4. 4 personal days
 - 5. 2 days bereavement for immediate family
 - 6. 9 holidays
 - 7. Pension Plan at 13% of yearly compensation
 - 8. Insurance/Medical Insurance
 - 9. Health/Accident/Life Insurance
 - 10. Jury Duty pay with 15-day cap
- B. Wages
 - 1. Secretary/Treasurer's wages (\$23.50 in 2022)
 - 2. Full-time Employees wages (\$23.50 in 2022)
- C. Part-Time Wages
 - 1. Part-time \$15.50/hour.
 - 2. Part-time; Douglas Ertel, Jon McCormick, (\$23.50 in 2022) Holiday pay if working during the pay period of a holiday.
- Join PSATS; Northumberland County Association; State Solicitor's Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.
- E. Purchase Township News for elected/appointed officials.
- F. Delegate Supervisors and Secretary to State Convention.
- G. Reimburse **\$0.56/mile** for use of personal vehicle.
- H. Advertise meetings for first Monday of each month at XXXXX P.M. at the Delaware Township Building, **except September 5**, (Tuesday)
- In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$22,500.00, but over \$12,200.00 must consult all three (3) Supervisors.
- J. Hiring's
 - David R. Smith Equipment Operator
 Lance K. Gresh Equipment Operator
- K. Hire Roadmaster/ Co-Roadmaster

- IX. Pay Bills
- X. Adjournment