

# DELAWARE TOWNSHIP SUPERVISORS

January 3, 2022

## ORGANIZATIONAL/REGULAR MEETING

### AGENDA

- I. Call to Order
- II. Appoint Temporary Chairman and Secretary; Vacate all offices
  - A. Nominate/Elect Chairman (**Gary E. Truckenmiller**)
  - B. Appoint Secretary/Treasurer; Secretary Planning Commission; Secretary Zoning Hearing Board; Administrator Land Development; Subdivision Ordinance; Equipment Operator; (**Mark L. Burrows**)

### TURN MEETING OVER TO NEWLY ELECTED CHAIRMAN

- C. Nominate/Elect Vice-Chairman (**Lance K. Gresh**)
- D. Make motion that with a unanimous vote all appointed positions can be filled with one motion.
- E. Motion to appoint the following officials:

- |    |                                     |           |  |
|----|-------------------------------------|-----------|--|
| 1. | A. Zoning Officer                   |           | <b>Mark L. Burrows</b>   |
|    | B. Assistant Zoning Officer         |           | <b>Douglas F. Ertel</b>  |
| 2. | A. Property Maintenance             |           | <b>Mark L. Burrows</b>   |
|    | B. Property Maintenance Assistant   |           | <b>Douglas F. Ertel</b>  |
| 3. | A. Sewage Officer                   | Primary   | <b>James A. Sanders</b>  |
|    | B. Sewage Officer                   | Secondary | <b>Michelle Vayda</b><br><b>Ken Young</b>                      |
| 4. | A. Solicitor                        |           | <b>Preston L. Davis</b>  |
|    | B. Attorney in conflict of interest |           | <b>Richard Shoch</b>   |
|    | C. Planning Commission Solicitor    |           | <b>Robert E. Benion</b>  |
|    | D. Zoning Hearing Board Solicitor   |           | <b>Robert E. Benion</b><br><b>J. Michael Wiley (Alternate)</b> |

5.
  - A. Depository **First National Bank**
  - B. Depository **Muncy Bank & Trust**
  - C. Depository **Turbotville National Bank**
6. Planning Commission 5-year term
  - A. **Douglas Ertel**
  - B. **Rodney Miller**
  - C. **J. Scott Wolford (Alternate)**
7. Zoning Hearing Board 3-year term **Richard Nornhold**
  - A. 1<sup>st</sup> Alternate 1-year term **Scott Pawling**
8. Vacancy Board Chairman 1-year **George Pick**
9. Full-time Road Employees
  - A. **Kenneth Miller**
  - B. **William S. Buck, Jr.**
10. Substitute Recording Secretary Planning Commission – **Kristen Moyer**
- III. Township Engineer **Primary** **R. K. Webster**  
**Alternate** **HRG**
- IV. Secretary/Treasurer's Report
- V. Public Comments
- VI. Township Reports
  - A. Supervisors
  - B. Solicitor
  - C. Zoning Officers
  - D. NCTCC, MRSA, WRAFD
  - E. Secretary/Treasurer
  - F. Planning Commission (No December meeting)
- VII. Old Business

**VIII. New Business**

- A. Motion for benefits for full-time employees
  - 1. 10 vacation days/5 days may be carried over year to year
  - 2. 2 vacation days/ 5 years of service, maximum of 10
  - 3. 10 sick days/40 days may be carried over year to year
  - 4. 4 personal days
  - 5. 2 days bereavement for immediate family
  - 6. 9 holidays
  - 7. Pension Plan at 13% of yearly compensation
  - 8. Insurance/Medical Insurance
  - 9. Health/Accident/Life Insurance
  - 10. Jury Duty pay with 15-day cap
- B. Wages
  - 1. Secretary/Treasurer's wages **(\$23.10 in 2021)**
  - 2. Full-time Employees wages **(\$23.10 in 2021)**  
William S. Buck, Jr. **(22.10)**
- C. Part-Time Wages
  - 1. **Part-time \$15.50/hour.**
  - 2. **Part-time; Douglas Ertel, Jon McCormick, J. Scott Wolford \$23.10 (2021)**  
**Holiday pay if working during the pay period of a holiday.**
- D. Compensation package for William M. Michael, Sr.  
NCCTC, MRSA, WRAFD.
- E. Join PSATS; Northumberland County Association; State Solicitor's Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.
- F. Purchase Township News for elected/appointed officials.
- G. Delegate Supervisors and Secretary to State Convention.
- H. Reimburse **\$0.56/mile** for use of personal vehicle.
- I. Advertise meetings for first Monday of each month at XXXXX P.M. at the Delaware Township Building, **except July 5, (Tuesday) and September 6, (Tuesday)**
- J. In emergency with agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$21,900.00, but over \$11,800.00 must consult all three (3) Supervisors.

- K. Hiring's
  - 1. David R. Smith            Equipment Operator
  - 2. Lance K. Gresh         Equipment Operator
- L. Hire Roadmaster/ Co-Roadmaster
- M. Reapprove and start the 90-day period for the Robert Newton subdivision plan.
- N. Pay L&L Boiler \$10,430.98 out of the American Rescue Funds
- O. Appoint five-year board position to the WRAFD

IX. Pay Bills

X. Adjournment