

DELAWARE TOWNSHIP SUPERVISORS

MINUTES

January 3, 2023

The organizational/regular meeting of the Delaware Township Supervisors was called to order by Chairman Gary E. Truckenmiller at 5:00 P.M. Others present were David R. Smith, Lance K. Gresh, Secretary/Treasurer Mark L. Burrows, and Solicitor Richard Shoch.

Gary E. Truckenmiller appointed Richard Shoch as temporary Chairman and Mark L. Burrows as temporary Secretary. All offices were vacated.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to nominate and elect Gary E. Truckenmiller as Chairman.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to appoint Mark L. Burrows as Secretary/Treasurer, Secretary Planning Commission, Secretary Zoning Hearing Board, Administrator Land Development and Subdivision Ordinance, Stormwater Ordinance, and Equipment Operator.

The meeting was turned over to newly elected Chairman Gary E. Truckenmiller.

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to nominate and elect Lance K. Gresh as Vice-Chairman.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed that with a unanimous vote all appointed positions can be filled with one motion.

A motion by David R. Smith to appoint the following officials. The motion failed due to a lack of a second.

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed to appoint the following officials with the change to item 6A;

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|-----------|-----------------------------------|-------------------------|
| 1. | A. Zoning Officer | Mark L. Burrows |
| | B. Assistant Zoning Officer | Douglas F. Ertel |
| 2. | A. Property Maintenance | Mark L. Burrows |
| | B. Property Maintenance Assistant | Douglas F. Ertel |

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|-----|--|---|---|
| 3. | A. Sewage Officer
B. Sewage Officer | Primary
Secondary | Paul Rapp
Kenneth Young |
| 4. | A. Solicitor
B. Attorney in conflict of interest
C. Planning Commission Solicitor
D. Zoning Hearing Board Solicitor | | Richard Shoch

Robert E. Benion
Robert E. Benion
J. Michael Wiley (Alternate) |
| 5. | A. Depository
B. Depository
C. Depository | | First National Bank
Muncy Bank & Trust
Turbotville National Bank |
| 6. | Planning Commission 5-year term | | |
| | A. Lance Gresh
B. James Caswell | James Caswell
Joe Landis (Alternate) | |
| 7. | Zoning Hearing Board 3-year term
A. 1 st Alternate 1-year term | | Patricia James

Scott Pawling |
| 8. | Vacancy Board Chairman 1-year | | George Pick |
| 9. | Full-time Road Employees | | |
| | A. Kenneth Miller
B. William S. Buck, Jr. | | |
| 10. | Substitute Recording Secretary Planning Commission – Kristen Moyer | | |

A motion by Lance K. Gresh, seconded by David R. Smith and passed to appoint R. K. Webster as the primary engineer and HRG, Inc. as the alternate engineer.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to approve the December 5, 2022 minutes as written.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to accept the treasurer's report as presented.

A motion by Lance K. Gresh, seconded by David R. Smith and passed the benefits for full-time employees as follows:

1. 10 vacation days/5 days may be carried over year to year
2. 2 vacation days/ 5 years of service, maximum of 10
3. 10 sick days/40 days may be carried over year to year
4. 4 personal days
5. 2 days bereavement for immediate family
6. 9 holidays
7. Pension Plan at 13% of yearly compensation
8. Insurance/Medical Insurance
9. Health/Accident/Life Insurance
10. Jury Duty pay with 15-day cap

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to set the wages for the Secretary/Treasurer and full-time employees at \$24.20 per hour.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to set the part-time wage at \$16.00 per hour.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to set the part-time wage for Douglas Ertel and Jon McCormick at \$24.20 per hour and holiday pay if working during the pay period of a holiday.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to join PSATS; Northumberland County Association, PSATS drug/alcohol program, L3P, and Central PA Chamber of Commerce.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to purchase Township News for elected and appointed officials.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to delegate the Supervisors and Secretary to the State Convention.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to reimburse \$0.60 per mile for use of a personal vehicle.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to advertise monthly meetings for the first Monday of each month at 6:30 P.M. at the Delaware Township Building, except September 5, (Tuesday).

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed that in the emergency with the agreement of two (2) Supervisors the purchase of equipment and supplies may be made up to \$22, 500 but over \$12,200 must consult all three (3) Supervisors.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed with one abstention, (Smith), to hire David R. Smith as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed with one abstention, (Gresh), to hire Lance K. Gresh as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed with one abstention, (Smith), to hire David R. Smith as Co-Roadmaster.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed with one abstention, (Gresh), to hire Lance K. Gresh as Co-Roadmaster.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to pay the bills as presented.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to adjourn the meeting. The meeting was adjourned at 5:40 P.M.

Respectfully submitted,

Mark L. Burrows
Secretary/Treasurer