

# DELAWARE TOWNSHIP SUPERVISORS

## MINUTES

January 3, 2022

The organizational/regular meeting of the Delaware Township Supervisors was called to order by Chairman Gary E. Truckenmiller at 6:30 P.M. Others present were David R. Smith, Lance K. Gresh, Secretary/Treasurer Mark L. Burrows, and Solicitor P. Lin Davis.

Gary E. Truckenmiller appointed himself as temporary Chairman and Mark L. Burrows as temporary Secretary. All offices were vacated.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to nominate and elect Gary E. Truckenmiller as Chairman.

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to appoint Mark L. Burrows as Secretary/Treasurer, Secretary Planning Commission, Secretary Zoning Hearing Board, Administrator Land Development, Subdivision Ordinance, and Equipment Operator.

The meeting was turned over to newly elected Chairman Gary E. Truckenmiller.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to nominate and elect Lance K. Gresh as Vice-Chairman.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed that with a unanimous vote all appointed positions can be filled with one motion.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to appoint the following officials:

- |           |                                   |           |   |
|-----------|-----------------------------------|-----------|---|
| <b>1.</b> | A. Zoning Officer                 |           | <b>Mark L. Burrows</b>                    |
|           | B. Assistant Zoning Officer       |           | <b>Douglas F. Ertel</b>                   |
| <b>2.</b> | A. Property Maintenance           |           | <b>Mark L. Burrows</b>                    |
|           | B. Property Maintenance Assistant |           | <b>Douglas F. Ertel</b>                   |
| <b>3.</b> | A. Sewage Officer                 | Primary   | <b>James A. Sanders</b>                   |
|           | B. Sewage Officer                 | Secondary | <b>Michelle Vayda</b><br><b>Ken Young</b> |

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|---|---|
| <p><b>4.</b></p> <ul style="list-style-type: none"> <li>A. Solicitor</li> <li>B. Attorney in conflict of interest</li> <li>C. Planning Commission Solicitor</li> <li>D. Zoning Hearing Board Solicitor</li> </ul> | <p><b>Preston L. Davis</b><br/> <b>Richard Shoch</b><br/> <b>Robert E. Benion</b><br/> <b>Robert E. Benion</b><br/> <b>J. Michael Wiley (Alternate)</b></p> |
| <p><b>5.</b></p> <ul style="list-style-type: none"> <li>A. Depository</li> <li>B. Depository</li> <li>C. Depository</li> </ul>  | <p><b>First National Bank</b><br/> <b>Muncy Bank &amp; Trust</b><br/> <b>Turbotville National Bank</b></p>  |
| <p><b>6.</b> Planning Commission 5-year term</p> <ul style="list-style-type: none"> <li><b>A. Douglas Ertel</b></li> <li><b>B. Rodney Miller</b></li> <li><b>C. J. Scott Wolford (Alternate)</b></li> </ul>       |   |
| <p><b>7.</b> Zoning Hearing Board 3-year term</p> <ul style="list-style-type: none"> <li>A. 1<sup>st</sup> Alternate 1-year term</li> </ul>   | <p><b>Richard Nornhold</b><br/> <b>Scott Pawling</b></p>  |
| <p><b>8.</b> Vacancy Board Chairman 1-year</p>  | <p><b>George Pick</b></p>   |
| <p><b>9.</b> Full-time Road Employees</p> <ul style="list-style-type: none"> <li><b>A. Kenneth Miller</b></li> <li><b>B. William S. Buck, Jr.</b></li> </ul>  |   |
| <p><b>10.</b> Substitute Recording Secretary Planning Commission – <b>Kristen Moyer</b></p>   |   |

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to appoint the primary engineer as R. K. Webster and the alternate engineer HRG, Inc.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to approve the December 6, 2021 minutes as written.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to accept the treasurer's report as presented.

A motion by Lance K. Gresh, seconded by David R. Smith and passed the benefits for full-time employees as follows:

1. 10 vacation days/5 days may be carried over year to year
2. 2 vacation days/ 5 years of service, maximum of 10
3. 10 sick days/40 days may be carried over year to year
4. 4 personal days
5. 2 days bereavement for immediate family
6. 9 holidays
7. Pension Plan at 13% of yearly compensation
8. Insurance/Medical Insurance
9. Health/Accident/Life Insurance
10. Jury Duty pay with 15-day cap

A motion by David R. Smith, seconded by Lance K. Gresh and passed to set the wages for the Secretary/Treasurer and Full-time employees at \$23.50 per hour.

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed to set the wages the part-time wage at \$15.50 per hour.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to set the part-time wage of Douglas Ertel, Jon McCormick, and J. Scott Wolford at \$23.50 per hour and holiday pay if working a holiday during the pay period.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to set the compensation package for William M. Michael, Sr. at \$50 per meeting of the NCTCC, \$50 per monthly meeting of the MRSA, and no compensation for being on the WRAFD board.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to join PSATS; Northumberland County Association; State Solicitor's Association; PSATS Drug/Alcohol program; L3P; and Central PA Chamber of Commerce.

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed to purchase Township News for elected and appointed officials.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to delegate the Supervisors and Secretary to the State Convention.

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to reimburse \$0.56 per mile for use of a personal vehicle.

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to advertise the meetings for the first Monday of each month at 6:30 P.M. at the Delaware Township building except July 5, (Tuesday), and September 6, (Tuesday).

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed that in an emergency with the agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$21,900, but over \$11,800 must consult all three (3) Supervisors.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to hire David R. Smith as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to hire Lance K. Gresh as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to hire David R. Smith and Lance K. Gresh as Co-Roadmasters.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to reapprove and start the 90-day period for the Robert Newton subdivision plan.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to pay L&L Boiler \$10,430.98 out of the American Rescue Funds.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to David R. Smith to the WRAFD board for a five-year term.

A motion by Lance G. Gresh, seconded by David R. Smith and passed to pay the bills as presented.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to adjourn the meeting. The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Mark L. Burrows  
Secretary/Treasurer