

# DELAWARE TOWNSHIP SUPERVISORS

## MINUTES

January 2, 2024

The organizational/regular meeting of the Delaware Township Supervisors was called to order by Chairman Gary E. Truckenmiller at 5:00 P.M. Others present were David R. Smith, Lance K. Gresh, Secretary/Treasurer Mark L. Burrows, and Solicitor Richard Shoch.

Gary E. Truckenmiller appointed himself as temporary Chairman and Mark L. Burrows as temporary Secretary. All offices were vacated.

A motion by Lance K. Gresh, seconded by David R. Smith and to nominate and elect Gary E. Truckenmiller as Chairman.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to appoint Mark L. Burrows as Secretary/Treasurer, Secretary Planning Commission, Secretary Zoning Hearing Board, Administrator Land Development, Subdivision Ordinance, Stormwater Ordinance, and Equipment Operator.

The meeting was turned over to newly elected Chairman Gary E. Truckenmiller.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to nominate and elect Lance K. Gresh as Vice-Chairman.

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed that with a unanimous vote all appointed positions can be filled with one motion.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to appoint the following officials:

- |           |                                   |           |                         |
|-----------|-----------------------------------|-----------|-------------------------|
| <b>1.</b> | A. Zoning Officer                 |           | <b>Mark L. Burrows</b>  |
|           | B. Assistant Zoning Officer       |           | <b>Douglas F. Ertel</b> |
| <b>2.</b> | A. Property Maintenance           |           | <b>Mark L. Burrows</b>  |
|           | B. Property Maintenance Assistant |           | <b>Douglas F. Ertel</b> |
| <b>3.</b> | A. Sewage Officer                 | Primary   | <b>Paul Rapp</b>        |
|           | B. Sewage Officer                 | Secondary | <b>Michael Brown</b>    |

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|--|---|
| <p><b>4.</b></p> <p>A. Solicitor</p> <p>B. Attorney in conflict-of-interest</p> <p>C. Planning Commission Solicitor</p> <p>D. Zoning Hearing Board Solicitor</p> | <p><b>Richard Shoch</b></p> <p><b>Kim Piermatti</b></p> <p><b>Richard Shoch</b></p> <p><b>James Bathgate</b></p> <p><b>J. Michael Wiley (Alternate)</b></p> |
| <p><b>5.</b></p> <p>A. Depository</p> <p>B. Depository</p> <p>C. Depository</p>  | <p><b>First National Bank</b></p> <p><b>Muncy Bank &amp; Trust</b></p> <p><b>Turbotville National Bank</b></p>  |
| <p><b>6.</b> Planning Commission 5-year term</p> <p><b>A. Gary Truckenmiller</b></p> <p><b>B. Joe Landis (Alternate)</b></p>                                     |   |
| <p><b>7.</b> Zoning Hearing Board 3-year term</p> <p>A. 1<sup>st</sup> Alternate 1-year term</p>   | <p><b>Bonnie Smith</b></p> <p><b>Scott Pawling</b></p>  |
| <p><b>8.</b> Vacancy Board Chairman 1-year</p>   | <p><b>George Pick</b></p>   |
| <p><b>9.</b> Full-time Road Employees</p> <p><b>A. Kenneth Miller</b></p> <p><b>B. William S. Buck, Jr.</b></p>  |   |
| <p><b>10.</b> Substitute Recording Secretary Planning Commission – <b>Kristen Moyer</b></p>  |   |

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to appoint R. K. Webster as the primary township engineer and HRG, Inc. as the alternate.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to approve the December 4, 2023 minutes as written.

A motion by David R. Smith, seconded by Lance K. Gresh and pass to accept the treasurer's report as presented.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to provide benefits for full-time employees as follows:

1. 10 vacation days/5 days may be carried over year to year
2. 2 vacation days/ 5 years of service, maximum of 10
3. 10 sick days/40 days may be carried over year to year
4. 4 personal days
5. 3 days bereavement for immediate family
6. 9 holidays
7. Pension Plan at 13% of yearly compensation
8. Insurance/Medical Insurance
9. Health/Accident/Life Insurance
10. Jury Duty Pay with 15-day cap

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to set the wages for the Secretary/Treasurer and Full-Time employees as \$25.00 per hour.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to set the part-time employee wages at \$18.00 - \$25.00 per hour depending on need and skills required.

A motion by David R. Smith, seconded by Lance K. Gresh and passed to set the part-time wages of Douglas Ertel and Jon McCormick at \$25.00 per hour with holiday pay if working during the pay period of a holiday.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to join PSATS; Northumberland County Association, PSATS drug/alcohol program; L3P; and Central PA Chamber of Commerce.

A motion by Lance K. Gresh, seconded by Gary E. Truckenmiller and passed to purchase the Township News for elected and appointed officials.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed to delegate the Supervisors and Secretary to the State Convention.

A motion by David R. Smith, seconded by Gary E. Truckenmiller and passed to reimburse \$0.67 per mile for use of personal vehicle.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to advertise meetings for the first Monday of each month at 6:30 P.M. at the Delaware Township Building except for September 5, first Thursday.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed that in an emergency with the agreement of two (2) Supervisors, purchase or repairs of equipment and supplies may be made up to \$23,201, but over \$12,600 must consult all three (3) Supervisors.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed with one abstention, (Smith), to hire David R. Smith as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed with one abstention, (Gresh), to hire Lance K. Gresh as an equipment operator.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to with one abstention, (Truckenmiller), to hire Gary E. Truckenmiller as an equipment operator.

A motion by Gary E. Truckenmiller, seconded by David R. Smith and passed with one abstention, (Gresh), to hire Lance K. Gresh as Co-Roadmaster.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed with one abstention, (Smith), to hire David R. Smith as Co-Roadmaster.

A motion by Gary E. Truckenmiller, seconded by Lance K. Gresh and passed to appoint David R. Smith to the WRAFD board until 2027.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to pay the bills as presented.

A motion by Lance K. Gresh, seconded by David R. Smith and passed to adjourn the meeting. The meeting was adjourned at 5:42 P.M.

Respectfully submitted,

Mark L. Burrows  
Secretary/Treasurer